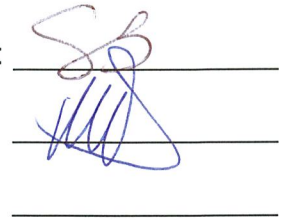


Reviewed by:



SALARY BOARD MINUTES SEPTEMBER 12, 2023

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Chip Abramovic
Sabrina Backer, Chief Clerk
Melanie Bailey, Admin Asst
Rich Winkler, Solicitor
Jeannie Ritchey, Acting Treasurer
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Vincent Witherup, Election Board
Bonnie Summers, Election Board

Amie Wood – Wessell, Human Services
Luke Kauffman, Two Mile Run County Park
Hilary Buchanan, Planning
Michelle Bookwalter, CCAM
Amber McMillen, CCAM/Venango Gold
Elijah Daubenspeck, CCAM/Venango Gold
Ken Bryan, Citizen
Mathew Beith, Beith Associates
Kara O'Neil, The Derrick
Pastor David Foote, Baptist Temple, Polk

Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board meeting. The Salary Board meeting was convened and adjourned prior to the start of the Commissioner Board meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:41 pm

APPROVAL OF THE MINUTES FROM THE AUGUST 15, 2023 MEETING:

- Commissioner Abramovic made a motion to approve the minutes from the August 15, 2023 meeting, seconded by Jeannie Ritchey, Acting Treasurer, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #305 – PRISON

#	Action	Position	Status	Hr/Pay	Group	Grade	Effective
1	CREATE:	Deputy Warden	FT	80	NEHR	8	08/20/2023

DEPARTMENT #530 – PIC UNIT

<u>#</u>	<u>Action</u>	<u>Position</u>	<u>Status</u>	<u>Hr/Pay</u>	<u>Group</u>	<u>Grade</u>	<u>Effective</u>
1	CREATE:	PIC Case Aide (2 Positions)	FT	80	SEIU	10	08/20/2023

DEPARTMENT #540 – MH/DS

<u>#</u>	<u>Action</u>	<u>Position</u>	<u>Status</u>	<u>Hr/Pay</u>	<u>Group</u>	<u>Grade</u>	<u>Effective</u>
1	ABOLISH:	Service Coordinator I – DS	FT	80	HSNEHR	1	08/20/2023
2	CREATE:	Service Coordinator I – DS (2 Positions)	PT	40	HSNEHR	1	08/20/2023

DEPARTMENT #605 – PARK

<u>#</u>	<u>Action</u>	<u>Position</u>	<u>Status</u>	<u>Hr/Pay</u>	<u>Group</u>	<u>Grade</u>	<u>Effective</u>
1	CREATE:	Department Clerk Intern	TPT	7	NEHR	1	08/28/2023

Note: Assignment to assist with events and special projects. Position to last through 12/30/23.

- Jeannie Ritchey, Acting Treasurer made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Dulaney, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

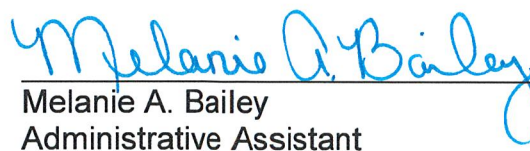
PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:42 pm upon a motion by Commissioner Abramovic and a second by Jeannie Ritchey, Acting Treasurer, aye all.

Respectfully submitted,


 Melanie A. Bailey
 Administrative Assistant